



C.V

Personal data:

Name:

Mervat Abd Elmonem Noeman Aref

Date of birth:

3-11-1982

Marital Status:

Married

Religion:

Muslim

Address:

Rashied – El -Behera

Tel : 0452926092

Mobile: 0104597461

E-mail: noeman_mervat@yahoo.com

Education:

- Bachelor's Degree of Science in Nursing. (Faculty of Nursing), Benha University. 2003.
- Master Degree of Nursing Science in Nursing Administration 2011. Benha University, Faculty of Nursing.
- Doctoral Degree of Science in Nursing / nursing administration . (Faculty of Nursing), Alexandria University. 2015.

Languages:

- Arabic: Mother tongue.
- English: good.

Professional Experience

- | | |
|-------------------------|---|
| 18/5/2005-
10/4/2006 | <ul style="list-style-type: none">• Nursing supervisor at Sharm- Elshiekh international hospital in Operating rooms; Intensive care; Reception and Emergency departments. |
| 2006- 2010 | <ul style="list-style-type: none">• Clinical Instructor for the 4th year students at the Administration Department, Faculty of Nursing, Benha University. |
| 4/2011-
7/2011 | <ul style="list-style-type: none">• Assistant Lecturer at Nursing Administration Department, Faculty of Nursing, Benha University. |
| 7/2011-
present | <ul style="list-style-type: none">• Assistant Lecturer at Nursing Administration Department, Faculty of Nursing, Damnhour University. |

Professional Activities:

- Attended the workshops activities of " application of national academic references standards for nursing faculties graduates" at Benha university, faculty of nursing.
- Acted as organizer the 1st accompanied Conference between Benha and Helwan faculties of nursing "application of quality standards in nursing teaching and performance" from 29-4- 2009 to 30- 4-2009.
- Participated in the 1st conference of Helwan university, faculty of nursing "team building and teaching quality" in 23- 2- 2009. Attending training conducted for Egyptians faculties staff in Helwan institute for preparing leaders from 10- 4- 2009 to 15- 4- 2009.
- Participated in preparing the "CIQAAP" guide for the Faculty of Nursing, Benha University. 2009.
- Participated in preparing the " standards for selecting academic leaders" guide for Faculty of Nursing, Benha university.
- Attended the " DMG company" training of time management and goal setting in 2-5-2009.
- Participated in the leadership, management& governance project
From 18-2-2013 to 17-5-2013.
 - Attended the 6th scientific conference for Nursing Administration department, Faculty of Nursing/ Alexandria university. *Gap between knowing and doing: safety and crisis management in health care* 14-10-2013.
 - Acted as organizer for the 1st scientific day for Nursing Administration department, Faculty of Nursing/ Damanshour University .November, 2014.

Educational Activities:

- Passed the " BEN2" three training programs in " using and maintenance of teaching and learning materials, producing of teaching materials and designing educational situations" for 9 days in may 2006.
- Passed the " FLDP" training programs in:
 - Career behaviors from 3-9-2007 to 5- 9- 2007.
 - Methods of research from 9- 7- 2007 to 12- 7- 2007.
 - Effective communication skills from 7- 5- 2007 to 9- 5- 2007.
 - Time and meeting managing from 11-6-2012 to 12-6-2015.
 - Effective presentation skills from 16-7-2012 to 17-7-2012.
 - Quality standards in the teaching process from 7-6-2014 to 8-6-2014
 - International publication of scientific research from 16-6-2014 to 17-6-2014.
 - Research ethics 25-6-2014 to 26-6-2014.
 - *local TOEFL test from 6-2-2010 to 20 -2- 2010.*
 - *Self study 11-2017*
 - Research references management 22-1-2018

Computer Skills

- ICDL (International Computer Driving License – 2011)
- IT (Concepts of Information Technology). July 2007.
- Windows (Using the Computer and Managing Files). July 2006.
- Word Processing. From 24- 7- 2006 to 26- 7- 2006.
- Excel (Spreadsheets). From 29-8- 2006 to 31- 8-2006.
- Introduction to pc maintenance and protection from 1-

3-2007 to 7-3-2007.

- Information and communication from 21-4-2007 to 27-4-2007.